

Quality Assurance - Receiving Inspection Codes

Code 1 - No Inspection Required

This code is used for office supplies, maintenance and janitorial supplies, tooling material, factory machinery and equipment and other miscellaneous items not used in deliverable or customer furnished material and equipment.

Code 2 -Inspect For Identity And Damage

Determine that the parts are properly identified and identification agrees with the purchase order. Check for proper packaging and damage. Review all certifications and test reports against the purchase order criteria.

Code 3 -Inspect To Specification/Drawing Requirements

In addition to the requirements for Code 2, parts will be mechanically inspected using the specifications and/or drawing as the acceptance criteria.

Code 4 -Inspection Of Measurement And Test Equipment

Determine that the equipment identification agrees with the purchase order and check for damage. Review all certifications against the purchase order criteria.

Code 5 - Special Receiving Inspection Requirements

Review the inspection history record for specific inspection instructions.

Code 6 - First Article Inspection Requirements

Select one part at random and complete a First Article Inspection, listing all features inspected along with the actual measurements. Document results on First Article Inspection Report (form QA-F-0007). Forward hardware and report to Quality Engineering.

Code 7 – Electrical Inspection

After mechanical inspection is completed, forward the material to the test department with an Electrical Inspection (form QA-F-0013) for testing.

Code 8 - Hazardous Material.

This material must be marked, handled and stored to meet all applicable local, state and federal laws. The Material Safety Data Sheet. (MSDS) shall be given to the Quality Receiving Inspector. Verification of a MSDS on file in the "Hazardous Communication Book is required. A copy of the MSDS is forwarded to the Hazmat Coordinator.

Code 9 -100% Inspection Required

The total lot quantity shall be inspected for purchase order / shop order compliance. Sampling is not allowed.

Code 10 – MDSI capitol Asset Property

Equipment to be tagged with MDS Asset number upon receipt and acceptance.

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